



# Carolina's Golf Association 2021 Interclub



*2021 Interclub*

***USGA TM Instruction Manual***



# Carolina's Golf Association 2021 Interclub

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# Carolinan Golf Association 2021 Interclub

## Getting Started

1. In the captain's email you receive, there will be a link to log-in to Golf Genius or to create a Golf Genius account.

You are now a team captain of 2020 Interclub Captains Test on GolfGenius.com ➤ Inbox x

Chris Zeh <noreply@golfgenius.com> [Unsubscribe](#)  
to me ▾

9:46 AM



# Carolinan Golf Association

*Serving Amateur Golf in the Carolinas Since 1909*

www.carolinasgolf.org | 910.673.1000 | @cgagolf1909

Welcome to USGA Tournament Management Association, powered by Golf Genius Software.

You have been invited to be a team captain in the 2020 Interclub Captains Test. In order to start entering pairings and match results, we will first need you to set up an account. Click on the link below to get started.

<https://golfgenius.com/users/6023129/leagues/183535/f93a419caae575df37c215cba1bd78f/login> ←

If you cannot click on the link above, go to GolfGenius.com and sign in.





# Carolinan Golf Association 2021 Interclub

2. Once you click on the link, it will direct you to this portal. From here you will select the settings icon then select dashboard.

The screenshot shows the Carolinas Golf Association website. At the top, there is a header with the logo, the name 'Carolinan Golf Association', the tagline 'Serving Amateur Golf in the Carolinas Since 1909', and contact information: 'www.carolinansgolf.org | 910.673.1000 | @cgagolf1909'. Below the header is an orange navigation bar with a home icon, 'Back to Directory', 'Team Matches', and a settings icon (gears) highlighted with a red arrow. A dropdown menu is open from the settings icon, showing options: 'Edit Profile', 'Registration Portal', 'Dashboard' (highlighted with a yellow background and a red arrow), 'Terms of Service', 'Privacy Policy', and 'Sign Out'. Below the navigation bar is a match schedule table for 'Pod 1'.

Pod 1			
JAN 23	Pinehurst Resort ● Not Started	vs.	Team Not Present
JAN 23	Team Not Present ● Not Started	vs.	Tanglewood Park
JAN 24	Pinehurst Resort ● Not Started	vs.	Tanglewood Park
JAN 24	Team Not Present ● Not Started	vs.	Team Not Present



# Carolinan Golf Association 2021 Interclub

3. Select the dropdown under “season” to make sure you are in either all seasons or 2021.



Carolinan Golf Association

Events, Leagues & Trips

Last Visited Event: [2021 CGA Regular Interclub Season](#)

Master Portal: [Carolinan Golf Association Registration](#)

Search...

Season

All



Filter Events

All

Name

Start Date

Golfers



# Carolinan Golf Association 2021 Interclub

4. Select the event that has your Pod listed.

←

→

↺

🏠

🔒

https://www.golfgenius.com/users/11225862

**USGA**

TOURNAMENT  
MANAGEMENT  
ASSOCIATION

Carolinan Golf Association

Events, Leagues & Trips

Master Portal: [Carolinan Golf Association Registration](#)

Search...

Filter Events

All

Name	📅 Start Date	👤 Golfers
2020 Interclub Captains Test : Region 1 Pod 1	Jan 23, 2020	
<a href="#">2020 Interclub Captains Test</a>		
<a href="#">Carolinan Golf Association Registration</a>		



# Carolina's Golf Association 2021 Interclub

5. Select the “Team Captain Menu.” This is where you will be able to do everything from setting your lineup to entering your scores.



TEAM CAPTAIN MENU

[Carolina's Golf Association](#)

[2020 Interclub Captains Test](#)

[Region 1 Pod 1](#)

[Event](#)

[Event Dashboard](#)

## Team Matches

Welcome to your Team Matches Dashboard. As a team captain, you have access to the following pages in the Manager Site:

- **Course Details:** Manage the courses used your matches and add new courses.
- **Edit Match Pairings:** Add, remove, and move players in the pairings for your matches.
- **Edit Course & Tee Assignments:** Set the course & tee, tee times, and shotgun starts.
- **Enter Hole-by-Hole Scores:** If permitted, enter hole by hole scores for your matches.
- **Post Scores to GHIN:** Post scores from finalized rounds to GHIN.
- **Display Leaderboard:** View and print the Manager Site leaderboard.
- **Print Scorecards:** Print scorecards using the available templates. You do not have permission to create and customize scorecards.
- **Round Profile:** Access the Round Profile to change the round date (if necessary).
- **Report Center:** Print reports (e.g., alpha list, tee sheet, cart signs, etc) available in the Report Center. You do not have permission to create and customize reports.
- **Handicap Analysis:** View the detailed computation of Course Handicaps for your matches.
- **Run the Pre-Play Audit:** Check your round setup by running the Pre-Play audit.

For more details on all of your options, check our Knowledge Base article by [clicking here](#). Otherwise, click on "Team Captain Menu" above to get started.



# Carolina's Golf Association 2021 Interclub

## Set the Team Roster and Pairings

1. In the team captain menu, you will first select the match you would like to create pairings for in the dropdown on the left and then select "Edit Match Play Pairings"

\*Note: Always make sure you are in the correct round before you start editing your pairings!

USGA TOURNAMENT MANAGEMENT ASSOCIATION

TEAM CAPTAIN MENU

Carolinas Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Pairings

SELECT A ROUND

Pinehurst Resort vs Tanglewood Park (Fri, January 24)

EVENT ADMINISTRATION

Course Details

PAIRINGS & SCORING

Edit Match Play Pairings

Edit Course & Tee Assignments

Enter Scores

Post Scores to GHIN

Display Leaderboard

Print Scorecards





# Carolina's Golf Association 2021 Interclub

## 2. Select your Team.



☰ TEAM CAPTAIN MENU

[Carolina's Golf Association](#)

[2020 Interclub Captains Test](#)

[Region 1 Pod 1](#)

[Pinehurst Resort vs Tanglewood Park](#)

[Edit Match Play Pairings](#)

You have to set Course and Tee before creating team matches pairings in order to be able to compute the Course Handicap. Please go to [Edit Course & Tee Assignments](#) and set Course and Tee for all pairing groups.

☒ Pinehurst Resort

Tanglewood Park



# Carolina's Golf Association 2021 Interclub

2. Select “Add New Player” to add someone from your club to your roster.

**\*Note:** These players will stay on your roster for the remainder of the season. There is no need to do this before every match.

Show ⓘ

Handicap Index

▼

Apply


You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player

▼

Go

**Sort Order**

☐ Alphabetically

☒ Handicap Index

To remove a player from the pairings, select the player and click Remove

Remove

Click "Add New Player" to add a new player to the team

Add New Player



# Carolina's Golf Association 2021 Interclub

4. A new box will appear and you will do the following:

1. Type in your players name and select "search"
2. Select "Add"
3. Select "Done"

← → ↻ [golfgenius.com/rounds/552079/edit\\_pairings\\_team\\_captain/manage\\_subs?league\\_id=183534&team\\_id=46042838](https://golfgenius.com/rounds/552079/edit_pairings_team_captain/manage_subs?league_id=183534&team_id=46042838)



TEAM CAPTAIN MENU

Carolina's Golf Association 2020 Interclub Captains Test Region 1 Pod 1 Pineh

Changes you make on this page will be reflected on the tee sheet and on the match play.  
For the final ordering of the players we are using the course and tee set for the foursome

Display Options ▾


You can swap players using drag and drop.

## Add New Player

Mode

- ☒ Search by Last Name and First Name ⓘ **1.**  
☐ Search by GHIN Number ⓘ

Search

Nance Jack **Search**

Gender	Name	GHIN	H.I.	<b>2.</b> <b>Add</b>
M	Jack Nance	2592014	1.6	

**3.**

**Done**

Sort Order

- ☐ Alphabetically  
☒ Course Handicap

To remove a player from the pairings, select the player and



# Carolina's Golf Association 2021 Interclub

## 5. Make sure you order by handicap index and not course index.

Changes you make on this page will be reflected on the tee sheet and on the match play leaderboard. You can click on players with highlighted borders in order to change the team composition for this round.

### Display Options ▲

Show ⓘ

Apply

Handicap Index ▼

Handicap Index

~~Course Handicap~~


You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player ▼

Go

### Sort Order

- ☐ Alphabetically
- ☒ Handicap Index

To remove a player from the pairings, select the player and click Remove

Remove



# Carolina's Golf Association 2021 Interclub

6. Select an empty box and then select the dropdown arrow by “Choose a player.” Sort players by handicap index to help you enter your team in handicap order.

**\*Note:** If you do not see some of the players you added, just select “save team changes” and refresh the page.




TEAM CAPTAIN MENU

D

Carolina's Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Edit Match Play Pairings > Edit Pairings Pinehurst Resort

Changes you make on this page will be reflected on the tee sheet and on the match play leaderboard. You can click on players with highlighted borders in order to change the team composition for this round. For the final ordering of the players we are using the course and tee set for the foursome, so please be aware that there might appear small differences in the final order.

Display Options ▾

		<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player  

Sort Order

- ☐ Alphabetically  
☒ Course Handicap

To remove a player from the pairings, select the player and click Remove



Click "Add New Player" to add a new player to the team



When all changes are done, click on "Save Team Changes".





# Carolina's Golf Association

## 2021 Interclub

7. Select the player from your roster that you would like to play in your match and then select "Go."

Note\*: After each player you add, you will need to select an empty box and select the "choose a player" dropdown again to add another player. Work in left to right order as oppose to up and down.

tions ▼

1	2		
3	4		

You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player

Choose a player

Players from this team not on tee sheet

(0) Jack Nance

(2) Brian Gellman

(2) Adam Hovermale

(4) Alan James

(5) Andrew Bascom

(8) Bill Ellis

Add New Player



When all changes are done, click on "Save Team Changes".

Save Team Changes



# Carolina's Golf Association 2021 Interclub

8. If you need to remove a player, just select the player's box and then select "Remove."

USGA

TOURNAMENT  
MANAGEMENT  
ASSOCIATION

TEAM CAPTAIN MENU

Dashboard • My Account ▼

System Status: Normal

Carolina's Golf Association2020 Interclub Captains TestRegion 1 Pod 1Pinehurst Resort vs Tanglewood ParkEdit Match Play PairingsEdit Pairings Pinehurst Resort

Changes you make on this page will be reflected on the tee sheet and on the match play leaderboard. You can click on players with highlighted borders in order to change the team composition for this round. For the final ordering of the players we are using the course and tee set for the foursome, so please be aware that there might appear small differences in the final order.

Display Options ▼

(0) Jack Nance	(2) Brian Gellman		
(2) Adam Hovermale	(4) Alan James		
(5) Andrew Bascom	(8) Bill Ellis		
(9) Bill Andrews	(11) Bob Daane		

You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a playerGo

Sort Order

☐ Alphabetically

☒ Course Handicap

To remove a player from the pairings, select the player and click Remove

Remove

Click "Add New Player" to add a new player to the team

Add New Player

When all changes are done, click on "Save Team Changes".

Save Team Changes

Change list to be saved:

Empty slot replaced with (0) Jack Nance

Empty slot replaced with (2) Brian Gellman

Empty slot replaced with (2) Adam Hovermale

Empty slot replaced with (4) Alan James

Interclub



# Carolinan Golf Association 2021 Interclub

## 9. Make sure you select "Save Team Changes" or else your pairings will not be saved!!!

USGA

TOURNAMENT  
MANAGEMENT  
ASSOCIATION

TEAM CAPTAIN MENU

Dashboard • My Account ▼  
System Status: Normal

Carolinan Golf Association

2020 Interclub Captains Test

Region 1 Pod 1

Pinehurst Resort vs Tanglewood Park

Edit Match Play Pairings

Edit Pairings Pinehurst Resort

Changes you make on this page will be reflected on the tee sheet and on the match play leaderboard. You can click on players with highlighted borders in order to change the team composition for this round.  
For the final ordering of the players we are using the course and tee set for the foursome, so please be aware that there might appear small differences in the final order.

Display Options ▼

(0) Jack Nance	(2) Brian Gellman		
(2) Adam Hovermale	(4) Alan James		
(5) Andrew Bascom	(8) Bill Ellis		
(9) Bill Andrews	(11) Bob Daane		

You can swap players using drag and drop.

To add a player to the pairings, select the pairing slot, select the player from the drop down, and click Go.

Choose a player ▼Go

Sort Order

☐ Alphabetically  
☒ Course Handicap

To remove a player from the pairings, select the player and click Remove

Remove

Click "Add New Player" to add a new player to the team

Add New Player

When all changes are done, click on "Save Team Changes".

Save Team Changes

Change list to be saved:  
Empty slot replaced with (0) Jack Nance  
Empty slot replaced with (2) Brian Gellman

HELP



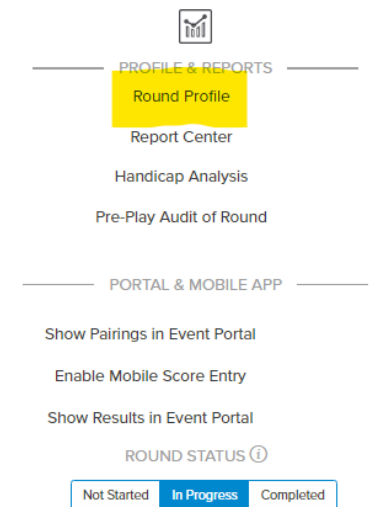
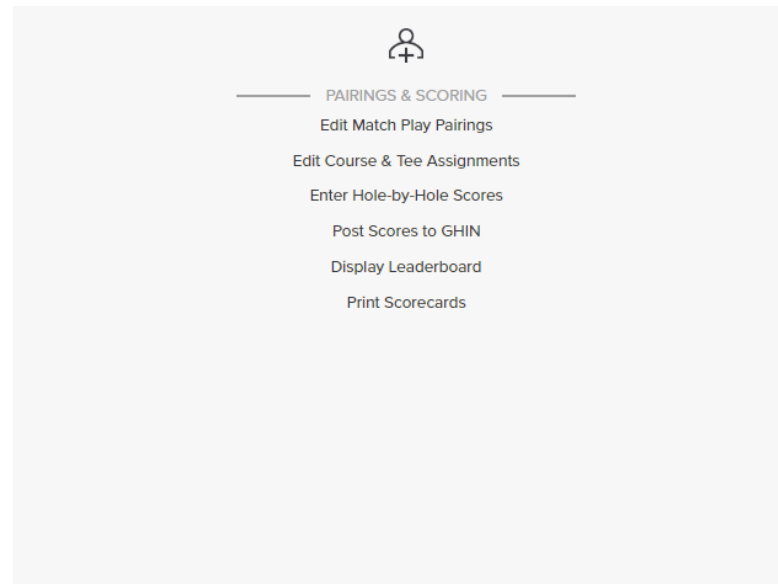
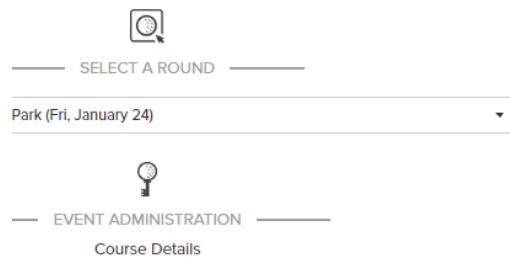


# Carolina's Golf Association 2021 Interclub

## Setting Up the Match

### \*Home Team Only

1. If you need to edit the date of the match, go to “Round Profile” in the Team Captain Menu.





# Carolinan Golf Association 2021 Interclub

2. Click on the box and select a new playing date.



TEAM CAPTAIN MENU

[Carolinan Golf Association](#)

[2020 Interclub Captains Test](#)

[Region 1 Pod 1](#)

[Round Profile](#)

General Settings

Round Date

Change the round playing date

Move the round to a future or past date

2020-01-24

January 2020						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



# Carolinan Golf Association 2021 Interclub

3. Once you have a playing date, In the Team Captain Menu, select “Edit Course & Tee Assignments”

\*Note: Always make sure you are in the correct round before you start editing!

The screenshot displays the USGA Tournament Management Association interface. At the top, the USGA logo and 'TOURNAMENT MANAGEMENT ASSOCIATION' are visible. A yellow banner reads 'TEAM CAPTAIN MENU'. Below this, a breadcrumb trail shows: Carolinas Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Enter Scores. The main content area is divided into two columns. The left column has a 'SELECT A ROUND' section with a dropdown menu showing 'Pinehurst Resort vs Tanglewood Park (Fri, January 24)'. Below this is an 'EVENT ADMINISTRATION' section with a 'Course Details' link. The right column has a 'PAIRINGS & SCORING' section with several options: 'Edit Match Play Pairings', 'Edit Course & Tee Assignments' (highlighted in yellow), 'Enter Hole-by-Hole Scores', 'Post Scores to GHIN', 'Display Leaderboard', and 'Print Scorecards'. A tooltip for 'Edit Course & Tee Assignments' states: 'Change the pairings, as well as set course, tees, tee times, shotgun, etc.'



# Carolina's Golf Association 2021 Interclub

4. To choose which course and tees are being played,

1. Select “Set Course & Tee”

2. Select All Players

3. Choose your course and tee in the dropdown menu and select “Go”

Additional Information Show ☐ GGIDs ⓘ ☐ Total Index ☒ Neither 📍

1. Jack Nance	Brian Gellman	Steve Wessels	Tom Thorpe	Course / Tee not specified
2. Adam Hovermale	Alan James	Chris Thomas	John Turner	Course / Tee not specified
3. Andrew Bascom	Bill Ellis	David Wilson	Jason Wilmoth	Course / Tee not specified
4. Bill Andrews	Bob Daane	Jim Williams	Tom Ratledge	Course / Tee not specified

SET TEE TIME

SET SHOTGUN

SET COURSE & TEE

1. Select a course and tee, and front / back / 18 holes.

2. Identify golfers to whom this applies. Click on individual golfers, or highlight a region such as a set of pairing groups by clicking top left player and shift click on player on bottom right. All players in selected region will be highlighted.

3. Optionally, use the gender, tee, division or flight filtering to select golfers that match that criteria

4. Click on

2. Select All Players / Unselect All Players

3. Pinehurst No. 3 - Default Tees All 18

Cancel Go Clear Rows



# Carolina's Golf Association

## 2021 Interclub

### 4. Cont.

1.	Jack Nance	Brian Gellman	Steve Wessels	Tom Thorpe
2.	Adam Hovermale	Alan James	Chris Thomas	John Turner
3.	Andrew Bascom	Bill Ellis	David Wilson	Jason Wilmoth
4.	Bill Andrews	Bob Daane	Jim Williams	Tom Rattledge

  
SET TEE TIME

  
SET SHOTGUN

1. Select a course and tee, and front / back / 18 holes.
2. Identify golfers to whom this applies. Click on individual golfers, or highlight a region such as a set of pairing groups by clicking top left player and shift click on player on bottom right. All players in selected region will be highlighted.
3. Optionally, use the gender, tee, division or flight filtering to select golfers that match that criteria
4. Click go.

Pinehurst No. 3 - Default Tees ▼

All 18

Pinehurst No. 3 - Red  
Pinehurst No. 3 - White  
Pinehurst No. 4 - Blue  
Pinehurst No. 4 - NCHSAA 4A Men  
Pinehurst No. 4 - Red-W  
Pinehurst No. 4 - White  
Pinehurst No. 5 - Blue  
Pinehurst No. 5 - Green  
Pinehurst No. 5 - NCHSAA (W)  
Pinehurst No. 5 - Red  
Pinehurst No. 5 - Red - W  
Pinehurst No. 5 - White  
Pinehurst No. 6 - Blue  
Pinehurst No. 6 - Fazio  
Pinehurst No. 6 - Gold  
Pinehurst No. 6 - Green  
Pinehurst No. 6 - Green-W  
Pinehurst No. 6 - Interclub  
Pinehurst No. 6 - Red (W)  
Pinehurst No. 6 - Tots 6-7



# Carolina's Golf Association 2021 Interclub

5. To set tee times for the players:

1. Select "Set Tee Time"
2. Select All
3. Enter the time of the first tee time
4. Enter the interval between each tee time
5. Select "Go"

Brian Gellman	Steve Wessels	Tom Thorpe	00:00 AM 1 A Pinehurst No. 5 - White
Alan James	Chris Thomas	John Turner	00:00 AM 1 A Pinehurst No. 5 - White
Bill Ellis	David Wilson	Jason Wilmoth	00:00 AM 1 A Pinehurst No. 5 - White
Bob Daane	Jim Williams	Tom Ratledge	00:00 AM 1 A Pinehurst No. 5 - White

SET TEE TIME

SET SHOTGUN

SET COURSE & TEE

1 this applies. Click on individual tee time slots on right of page, or use click / shift click to identify a set of tee time slots.

Select All / Unselect All

First tee time 8 : 00 AM

interval 10 hole 1

Cancel Go Clear Tee Times



# Carolinan Golf Association 2021 Interclub

6. Make sure you select “Save Pairings” or else your match will not be set up correctly!!

USGA TOURNAMENT MANAGEMENT ASSOCIATION TEAM CAPTAIN MENU Dashboard • My Account System Status: Normal

Carolinan Golf Association 2020 Interclub Captains Test Region 1 Pod 1 Pinehurst Resort vs Tanglewood Park Pairings

Additional Information Show ☐ GGIDs ☐ Total Index ☒ Neither

1. Jack Nance	Brian Gellman	Steve Wessels	Tom Thorpe	8:00 AM 1 A	Pinehurst No. 5 - White
2. Adam Hovermale	Alan James	Chris Thomas	John Turner	8:10 AM 1 A	Pinehurst No. 5 - White
3. Andrew Bascom	Bill Ellis	David Wilson	Jason Wilmoth	8:20 AM 1 A	Pinehurst No. 5 - White
4. Bill Andrews	Bob Daane	Jim Williams	Tom Rattledge	8:30 AM 1 A	Pinehurst No. 5 - White

SET TEE TIME SET SHOTGUN SET COURSE & TEE

Identify pairing groups to which this applies. Click on individual tee time slots on right of page, or use click / shift click to identify a set of tee time slots.

Select All / Unselect All  
First tee time 8:00 AM  
Interval 10 hole 1  
Cancel Go Clear Tee Times

provided by GOLF GENIUS SOFTWARE

⚠ Course / Tees not specified for all foursomes.

Sort Pairings by...

Save Pairings



# Carolina's Golf Association 2021 Interclub

## Adjusting a Playing Handicap

If a player in the match is on the “penalty list,” here is how you adjust their playing handicap.

1. Select “Handicap Analysis” in the Team Captain Menu.

The screenshot displays the Carolina's Golf Association 2021 Interclub interface. On the left, the 'PAIRINGS & SCORING' menu is visible, listing options such as 'Edit Match Play Pairings', 'Edit Course & Tee Assignments', 'Enter Hole-by-Hole Scores', 'Enter Match Results', 'Post Scores to GHIN', 'Display Leaderboard • TV Shows', and 'Print Scorecards'. On the right, the 'PROFILE & REPORTS' menu is shown, with 'Handicap Analysis' highlighted in yellow under the 'Report Center • Community Reports' section. Other options in this menu include 'Round Profile' and 'Pre-Play Audit of Round'. Below these, the 'PORTAL & MOBILE APP' section contains toggle switches for 'Show Pairings in Event Portal' (YES), 'Enable Digital Scorecards' (NO), 'Enable Mobile Score Entry' (NO), and 'Show Results in Event Portal' (YES). At the bottom, the 'ROUND STATUS' section shows three buttons: 'Not Started', 'In Progress' (highlighted), and 'Completed'.





# Carolina's Golf Association 2021 Interclub

## 2. Select the name of the player being adjusted.

[Clear Adjustments](#)

The tournament is using relative adjustments. The unadjusted tee is **Sr. Interclub White (127.0 / 69.8 / 72)** because we **adjust fewest players**.

Name	Tee (Slope / Course Rating / Par)	Index	Playing Handicap (off lowest)
<a href="#">Karl Lawall</a>	Sr. Interclub White (127 / 69.8 / 72)	4.1	4
<a href="#">Rick Shaefer</a>	Sr. Interclub White (127 / 69.8 / 72)	0.2	0
<a href="#">Chris Parisher</a>	Sr. Interclub White (127 / 69.8 / 72)	5.4	6
<a href="#">Forrest Denise</a>	Sr. Interclub White (127 / 69.8 / 72)	1.3	1

The tournament is using relative adjustments. The unadjusted tee is **Sr. Interclub White (127.0 / 69.8 / 72)** because we **adjust fewest players**.

Name	Tee (Slope / Course Rating / Par)	Index	Playing Handicap (off lowest)
<a href="#">David Kinnard</a>	Sr. Interclub White (127 / 69.8 / 72)	4.8	0
<a href="#">David Shackelford</a>	Sr. Interclub White (127 / 69.8 / 72)	5.9	1
<a href="#">Ed Beese</a>	Sr. Interclub White (127 / 69.8 / 72)	5.1	1
<a href="#">John Carroll</a>	Sr. Interclub White (127 / 69.8 / 72)	6.1	2

The tournament is using relative adjustments. The unadjusted tee is **Sr. Interclub White (127.0 / 69.8 / 72)** because we **adjust fewest players**.

Help



# Carolina's Golf Association 2021 Interclub

## 1. Click on “Adjust Playing Handicap”

The tournament is using relative adjustments. The unadjusted tee is **Sr. Interclub White (127.0 / 69.8 / 72)** because we **adjust fewest players**.

Name	Tee (Slope / Course Rating / Par)	Index	Playing Handicap (off lowest)
Karl Lawall	Sr. Interclub White (127 / 69.8 / 72)	4.1	4

**Note:** The World Handicap System requires full precision to be maintained in intermediary calculations. Rounding is performed only once and as the last step.

The Course Handicap is being calculated for **All 18 holes**.  
The initial index is **4.1**.  
This player is on the **Sr. Interclub White** tee, the slope is **127**, the rating is **69.8** and the par is **72**.  
The Course Handicap is calculated as **index \* slope / 113 = 4.1 \* 127 / 113 = 4.607...** The CR - P adjustment of **69.8 - 72 = -2.2** is applied. The CR - P adjustment of **69.8 - 72 = -2.2** is applied. The resulting Course Handicap is **2.407...**  
After rounding, the Playing Handicap is **2**.

The lowest handicap in group is **+2**. After applying 'off lowest', the Playing Handicap becomes **4**.

Rick Shaefer

Sr. Interclub White (127 / 69.8 / 72)

0.2

0

Adjust Playing Handicap

## 2. Type in the adjusted handicap and save.

Tee (Slope / Course Rating / Par)	Index
Sr. Interclub White (127 / 69.8 / 72)	4.1

to be maintained in intermediary calculations. Rounding is performed only once and as the last step.

127, the rating is 69.8 and the par is 72. The Course Handicap is calculated as  $4.1 * 127 / 113 = 4.607...$ . The CR - P adjustment of  $69.8 - 72 = -2.2$  is applied. The resulting Course Handicap is 2.407... After rounding, the Playing Handicap is 2. The lowest handicap in group is +2. After applying 'off lowest', the Playing Handicap becomes 4.

Fourball Matches 18 Holes

Playing Handicap for Karl Lawall:

Save

Sr. Interclub White (127 / 69.8 / 72)	0.2
Sr. Interclub White (127 / 69.8 / 72)	5.4
Sr. Interclub White (127 / 69.8 / 72)	1.3

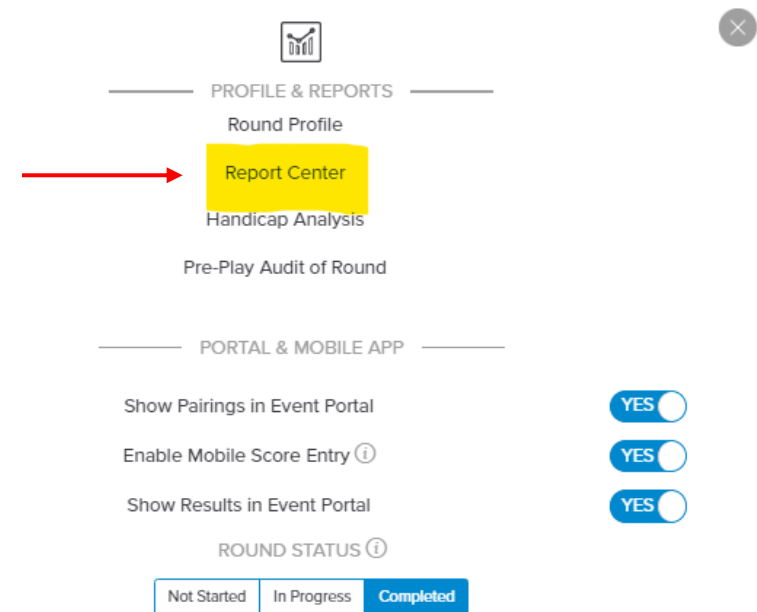
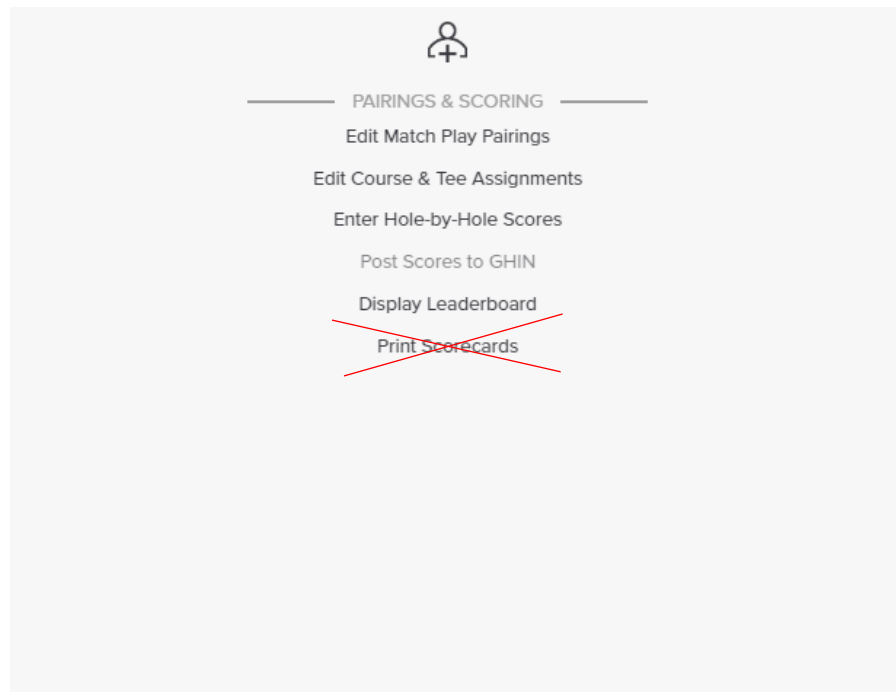


# Carolina's Golf Association 2021 Interclub

## Printing Scorecards

1. In the Team Captain Menu, select “Report Center”

\*Note: Do NOT select Print Scorecards







# Carolina's Golf Association 2021 Interclub

## 2. Select the Interclub folder

\*Note: If you click the star next to where it says "Interclub" it will automatically move it to the top of the list for you.

 **TOURNAMENT  
MANAGEMENT  
ASSOCIATION**

 [TEAM CAPTAIN MENU](#)

[Carolina's Golf Association](#) > [2020 Interclub Captains Test](#) > [Region 1 Pod 1](#) > **Report Center**

☆ Basic Reports

☆ Basic Spreadsheets

☆ Casa De Campo

☆ CGA Champs (Ind & Sides)

☆ CGA Qualifying

☆ **Interclub**

☆ JC




# Carolina's Golf Association 2021 Interclub

3. Scroll over the “Interclub Scorecard” and click Print. If you would like to print pairings sheets or cart signs, you can do that here as well.

☆ Interclub

INTERCLUB CART SIGN


2020 Interclub Captains Test : Region 1 Pod 1  
Pinehurst Country Club  
Wed, January 29



Jack Nance  
Adam Filo

Hole: # 1      Tee Time: 8:00 AM

2020 Interclub Captains Test : Region 1 Pod 1  
Tanglewood Park Golf Club  
Wed, January 29



Tom Thorne

1

Q

3

INTERCLUB PAIRINGS

2020 Interclub Captains Test : Region 1 Pod 1  
Wednesday, January 29, 2020  
Pinehurst Resort on Tanglewood Park

8:00 AM Hole 1	Adam Filo Pinehurst Resort	Adam Filo Pinehurst Resort	Tom Thorne Tanglewood Park	Tom Thorne Tanglewood Park
8:15 AM Hole 2	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort
8:30 AM Hole 3	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort
8:45 AM Hole 4	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort
9:00 AM Hole 5	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort	David Gorman Pinehurst Resort

2

Q

1

INTERCLUB SCORECARD

Print

1

Q

2

29





# Carolinan Golf Association 2021 Interclub

## Entering Scores

1. In the Team Captain Menu, select “Enter Hole-by-Hole Scores”

The screenshot displays the USGA Tournament Management Association interface. At the top, the USGA logo and 'TOURNAMENT MANAGEMENT ASSOCIATION' are visible. Below this is the 'TEAM CAPTAIN MENU' header. A breadcrumb trail shows the navigation path: Carolinas Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Edit Match Play Pairings > Edit Pairings Pinehurst Resort. The main content area is divided into two columns. The left column has a 'SELECT A ROUND' section with a dropdown menu showing 'Pinehurst Resort vs Tanglewood Park (Fri, January 24)' and an 'EVENT ADMINISTRATION' section with a 'Course Details' link. The right column has a 'PAIRINGS & SCORING' section with several options: 'Edit Match Play Pairings', 'Edit Course & Tee Assignments', 'Enter Hole-by-Hole Scores' (highlighted in yellow), 'Post Scores to GHIN' (with a tooltip that says 'Enter gross scores. We do the rest.'), 'Display Leaderboard', and 'Print Scorecards'.



# Carolina's Golf Association 2021 Interclub

2. Select the individual match that you would like to enter scores for

← → ↻ [golfgenius.com/leagues/183534/rounds/552079/scorecards](https://golfgenius.com/leagues/183534/rounds/552079/scorecards)



TEAM CAPTAIN MENU

[Carolina's Golf Association](#)

[2020 Interclub Captains Test](#)

[Region 1 Pod 1](#)

[Pinehurst Resort vs Tanglewood Park](#)

[Enter Scores](#)

Select Tournament ⓘ

Fourball Matches 18 Holes ▼

Display by

Pairing group ▼

Sort by

Pairing group number

8:00 AM

1

1. Jack Nance / Brian Gellman / Steve Wessels / Tom Thorpe

8:10 AM

1

2. Adam Hovermale / Alan James / Chris Thomas / John Turner

8:20 AM

1

3. Andrew Bascom / Bill Ellis / David Wilson / Jason Wilmoth

8:30 AM

1

4. Bill Andrews / Bob Daane / Jim Williams / Tom Ratledge





# Carolina's Golf Association 2021 Interclub

3. Enter each individuals **GROSS SCORE** for each hole. If a player did not finish a hole, enter their score most likely taken or net double bogey. After all scores are entered, select “Done”

Carolina's Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Enter Scores

Select Tournament ①: Fourball Matches 18 Holes  
Display by: Pairing group  
Sort by: Pairing group number  
Search for Name

8:00 AM 1. Jack Nance / Brian Gellman / Steve Wessels / Tom Thorpe

Course: Pinehurst No. 5 Tee: White - All 18 Slope: 126 Rating: 69.8

	1	2	3	4	5	6	7	8	9	out	10	11	12	13	14	15	16	17	18	in	total
Yardage	343	375	450	327	392	160	391	327	389	3154	363	334	324	158	479	161	370	471	360	3020	6174
Par	4	4	5	4	4	3	4	4	4	36	4	4	4	3	5	3	4	5	4	36	72
Handicap	9	15	7	3	1	17	5	13	11		12	2	4	16	6	18	10	14	8		
Jack Nance (0)	4	4	4	4	4	3	4	4	4	35	4	4	4	3	4	3	4	4	4	34	69
Brian Gellman (2)	4	4	5	3	5	4	5	5	4	39	5	5	4	2	5	3	4	5	4	37	76
Steve Wessels (2)	4	3	5	4	5	4	4	5	4	38	4	6	5	3	5	4	4	5	4	40	78
Tom Thorpe (3)	3	5	5	4	4	2	5	4	4	36	4	4	3	3	5	3	4	4	4	34	70
Net Score Preview																					
Match Result																					
Jack Nance (0)	4	4	4	4	4	3	4	4	4	35	4	4	4	3	4	3	4	4	4	34	69
Brian Gellman (2)	4	4	5	3	4	4	5	5	4	38	5	4	4	2	5	3	4	5	4	36	74
Score	4	4	4	3	4	3	4	4	4	34	4	4	4	2	4	3	4	4	4	33	67
Steve Wessels (2)	4	3	5	4	4	4	4	5	4	37	4	5	5	3	5	4	4	5	4	39	76
Tom Thorpe (3)	3	5	5	3	3	2	5	4	4	34	4	3	3	3	5	3	4	4	4	33	67
Score	3	3	5	3	3	2	4	4	4	31	4	3	3	3	5	3	4	4	4	33	64
Match Result	1 up	2 up	1 up	1 up	2 up	3 up	3 up	3 up	3 up		3 up	4 up	5 up	4 up	3 up	3 up	3 up	3 up	3 up		

8:10 AM 2. Adam Hovermale / Alan James / Chris Thomas / John Turner

Clear Scores Done



# Carolina's Golf Association 2021 Interclub

4. After each match is green and says “All Holes Completed,” select “Done Entering Scores”

Carolina's Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > Enter Scores

Select Tournament ⓘ  
Fourball Matches 18 Holes

Display by  
Pairing group

Sort by  
Pairing group number

Search for Name

8:00 AM	1	1. Jack Nance (69) / Brian Gellman (76) / Steve Wessels (78) / Tom Thorpe (70)	All holes completed
8:10 AM	1	2. Adam Hovermale (93) / Alan James (96) / Chris Thomas (89) / John Turner (89)	All holes completed
8:20 AM	1	3. Andrew Bascom (98) / Bill Ellis (86) / David Wilson (87) / Jason Wilmoth (97)	All holes completed
8:30 AM	1	4. Bill Andrews (88) / Bob Daane (90) / Jim Williams (92) / Tom Ratledge (98)	All holes completed

powered by **GOLF GENIUS** SOFTWARE

Random Scores ⓘ Clear All Scores

Email Notification ⓘ OFF

Done Entering Scores

HELP ⓘ




# Carolina's Golf Association 2021 Interclub

5. If you would like to view the leaderboard from the match, select “Display Leaderboard” in the Team Captain Menu.

**USGA** TOURNAMENT MANAGEMENT ASSOCIATION


**TEAM CAPTAIN MENU**

Carolina's Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Pinehurst Resort vs Tanglewood Park > **Leaderboard**




SELECT A ROUND

Pinehurst Resort vs Tanglewood Park (Fri, January 24)



EVENT ADMINISTRATION

Course Details



PAIRINGS & SCORING

Edit Match Play Pairings

Edit Course & Tee Assignments

Enter Hole-by-Hole Scores

Post Scores to GHIN

**Display Leaderboard**

Print Scorecards



# Carolinan Golf Association 2021 Interclub

## 6. Select “Fourball Matches 18 Holes”

 **TOURNAMENT  
MANAGEMENT  
ASSOCIATION**

 **TEAM CAPTAIN MENU**

[Carolinan Golf Association](#) > [2020 Interclub Captains Test](#) > [Region 1 Pod 1](#) > [Pinehurst Resort vs Tanglewood Park](#)**Hint:** Click on anything in blue to see more details. [Re-score](#) / [Print](#) / [Adjust Leaderboard](#) / [TV Display](#)[Team Points Summary](#)[Fourball Matches 18 Holes](#)



# Carolina's Golf Association 2021 Interclub

## 7. View Leaderboard



TEAM CAPTAIN MENU

[Carolina's Golf Association](#) [2020 Interclub Captains Test](#) [Region 1 Pod 1](#) [Pinehurst Resort vs Tanglewood Park](#) **Leaderboard**

**Hint:** Click on anything in [blue](#) to see more details.

[Re-score](#) / [Print](#) / [Adjust Leaderboard](#) / [TV Display](#)

[Team Points Summary](#)

Fourball Matches 18 Holes

Points	Pinehurst Resort	Match	Tanglewood Park	Points
7.50	<a href="#">Jack Nance + Brian Gellman</a> <i>Pinehurst Country Club</i>	3 & 2	Steve Wessels + Tom Thorpe <i>Tanglewood Park Golf Club</i>	10.50
7.00	<a href="#">Adam Hovermale + Alan James</a> <i>Pinehurst Country Club</i>	3 & 1	Chris Thomas + John Turner <i>Tanglewood Park Golf Club</i>	11.00
8.50	<a href="#">Andrew Bascom + Bill Ellis</a> <i>Pinehurst Country Club</i>	1 up	David Wilson + Jason Wilmoth <i>Tanglewood Park Golf Club</i>	9.50
8.50	<a href="#">Bill Andrews + Bob Daane</a> <i>Pinehurst Country Club</i>	3 & 2	Jim Williams + Tom Ratledge <i>Tanglewood Park Golf Club</i>	9.50
31.50	Pinehurst Resort	TOTAL	Tanglewood Park	40.50



# Carolinan Golf Association 2021 Interclub

8. Lastly, you will need to post scores to GHIN. First, select “Post Scores to GHIN” in the Team Captain Menu.

The screenshot shows the USGA Tournament Management Association interface. At the top, the USGA logo and 'TOURNAMENT MANAGEMENT ASSOCIATION' are on the left, and a 'TEAM CAPTAIN MENU' icon is on the right. Below this is a breadcrumb trail: 'Carolinan Golf Association' > '2020 Interclub Captains Test' > 'Region 1 Pod 1' > 'Enter Scores'. The main content area is divided into two columns. The left column has a 'SELECT A ROUND' section with a clock icon and a dropdown menu showing 'Pinehurst Resort vs Tanglewood Park (Fri, January 24)'. Below this is an 'EVENT ADMINISTRATION' section with a key icon and a link to 'Course Details'. The right column has a 'PAIRINGS & SCORING' section with a person icon and a list of options: 'Edit Match Play Pairings', 'Edit Course & Tee Assignments', 'Enter Hole-by-Hole Scores', 'Post Scores to GHIN' (highlighted in yellow), 'Display Leaderboard', and 'Print Scorecards'.

USGA TOURNAMENT MANAGEMENT ASSOCIATION

TEAM CAPTAIN MENU

Carolinan Golf Association > 2020 Interclub Captains Test > Region 1 Pod 1 > Enter Scores

SELECT A ROUND

Pinehurst Resort vs Tanglewood Park (Fri, January 24)

EVENT ADMINISTRATION

Course Details

PAIRINGS & SCORING

Edit Match Play Pairings

Edit Course & Tee Assignments

Enter Hole-by-Hole Scores

Post Scores to GHIN

Display Leaderboard

Print Scorecards



# Carolina's Golf Association 2021 Interclub

9. Select the Score Type dropdown and select “Competition.” Then select “Post Scores” and each player's adjusted gross scores will be posted to GHIN.

\*Note: If you want to only post scores from your team, unselect all players from the other team.

Select those players for whom you wish to post scores to GHIN. You can filter the list down to specific players by custom field, as well as select the score posting type from the score type dropdown. Note that 9-hole scores can only be posted once.

FILTER BY A CUSTOM FIELD

Select a Field

---

Search

Clear

SCORE TYPE

Home

Home

Away

Competition

Post Scores

Check All

Uncheck All

Print Report

Name	Low Handicap Index	Handicap Index on Fri, Jan 24	GHIN	Affiliation	Gender	Adj. Gross Score (Rating / Slope / Par)	Status
<input checked="" type="checkbox"/> Andrew Bascom	6.6	6.6	859721	Pinehurst Country Club	M	86 (69.8/126/72)	
<input checked="" type="checkbox"/> Andrew Crompton	4.5	4.5	2354919	Pinehurst Country Club	M	88 (69.8/126/72)	
<input checked="" type="checkbox"/> Bill Ellis	9.0	9.0	734848	Pinehurst Country Club	M	95 (69.8/126/72)	
<input checked="" type="checkbox"/> Adam Filo	0.5	0.5	1238503	Pinehurst Country Club	M	84 (69.8/126/72)	



# Carolina's Golf Association 2021 Interclub

10. Once scores have been entered and posted, change the round status to “Completed”

The screenshot shows a web interface for the Carolina's Golf Association 2021 Interclub. At the top, there is a header with the association's logo and name. Below the header, there is a sidebar on the left and a main content area. The main content area has a title bar with a close button (X) and a menu icon. Below the title bar, there are two sections: "PROFILE & REPORTS" and "PORTAL & MOBILE APP". The "PROFILE & REPORTS" section includes links for "Round Profile", "Report Center", "Handicap Analysis", and "Pre-Play Audit of Round". The "PORTAL & MOBILE APP" section includes three toggle switches: "Show Pairings in Event Portal" (YES), "Enable Mobile Score Entry" (YES), and "Show Results in Event Portal" (YES). Below these toggles, there is a "ROUND STATUS" section with a dropdown menu. The dropdown menu is open, showing three options: "Not Started", "In Progress", and "Completed". A red circle highlights the "Completed" option, and a red arrow points to it from the right.

PROFILE & REPORTS

- Round Profile
- Report Center
- Handicap Analysis
- Pre-Play Audit of Round

PORTAL & MOBILE APP

- Show Pairings in Event Portal YES
- Enable Mobile Score Entry YES
- Show Results in Event Portal YES

ROUND STATUS

Not Started In Progress Completed





# Carolina's Golf Association 2021 Interclub

## Live Scoring

1. If you wish to enable live scoring for your match, click on the slider next to “Enable Mobile Score Entry” in the Team Captain Menu.

The screenshot displays a mobile application interface for the Carolina's Golf Association. At the top, there is a close button (X). Below it, a section titled 'PROFILE & REPORTS' contains links for 'Round Profile', 'Report Center', 'Handicap Analysis', and 'Pre-Play Audit of Round'. A second section titled 'PORTAL & MOBILE APP' contains three toggle switches, all currently set to 'YES': 'Show Pairings in Event Portal', 'Enable Mobile Score Entry' (highlighted with a red arrow), and 'Show Results in Event Portal'. At the bottom, there is a 'ROUND STATUS' section with three buttons: 'Not Started', 'In Progress' (selected), and 'Completed'.



# Carolina's Golf Association 2021 Interclub

2. Click "Save" when this pop-up appears

ings

### Select the Default Tournament

Selecting a tournament will add course handicaps and handicap dots to the scorecards on mobile apps. The legend (par, bogey) will be calculated based on player net score.

Fourball Matches 18 Holes ▼

Cancel

Save

Enter Hole-by-Hole Scores



-  AT&T 
  
 11:34 AM 
  59% 
 



Starting Time: 8:00 AM Starting Hole: 1

[illegible]

### Scorecard #1

GGID

or

Email &amp; Password

 QEASZG

GGID: QEASZG

### Pinehurst Resort

## Tanglewood Park

43



# Carolina's Golf Association 2021 Interclub

4. Select the match you are playing in or keeping score for. Then, on each hole enter the **GROSS SCORE** for each player and click “Save Scores.” Once you click save scores, it will automatically take you to the next hole.

AT&T 11:40 AM 56%

☰ Pinehurst Resort vs Tanglewood Park

🔍 Search

1. Jack Nance / Adam Filo / Tom Thorpe / Chris Thomas 1st next >
2. Adam Hovermale / Brian Gellman / David Summers / David Wilson 1st next >
3. Andrew Crompton / Alan James / Jason Wilmoth / Jim Williams 1st next >
4. Andrew Bascom / Bill Ellis / John Turner / Scott Wearn 1st next >

AT&T 11:41 AM 56%

< Back Scoring • Leaderboard

< Hole 18 **Hole 1** Hole 2 >  
Par 4 • 343 yds

Jack Nance	<u>3</u>
Adam Filo	<u>4</u>
Tom Thorpe	<u>3</u>
Chris Thomas	<u>5</u>

1	2	3
4	5	6
7	8	9
Clear	0	No Score

Undo Changes Save Scores



# Carolina's Golf Association 2021 Interclub

5. If you would like to view the scores from other matches, just click on “Leaderboard” at the top.

AT&T 11:42 AM 56%

< Back Scoring • Leaderboard

Pinehurst Resort vs Tanglewood Park (Wed, January 29)

[change round or date](#)

Team Points Summary

Fourball Matches 18 Holes [Expand All](#)

	Points	Pinehurst Resort	Match	Ta
☆	0.50	Jack Nance + Adam Filo <i>Pinehurst Country Club</i>	All Square THRU 1	T
☆	1.00	Adam Hovermale + Brian Gellman <i>Pinehurst Country Club</i>	1 up THRU 1	D
☆	0.00	Andrew Crompton + Alan James <i>Pinehurst Country Club</i>	1 up THRU 1	J
☆	0.50	Andrew Bascom + Bill Ellis <i>Pinehurst Country Club</i>	All Square THRU 1	J
i	2.00	Pinehurst Resort	TOTAL	Ta



# Carolina's Golf Association 2021 Interclub

## Viewing the Standings

1. If you would like to view the standings for your pod, go to the dashboard.

The screenshot displays the USGA Tournament Management Association interface. At the top left is the USGA logo. To its right is a 'TEAM CAPTAIN MENU' with a hamburger icon. On the far right, a red arrow points to a 'Dashboard' link, which is circled in red. Below the top navigation bar is a breadcrumb trail: 'Carolina's Golf Association' > '2020 Interclub Captains Test' > 'Region 1 Pod 1' > 'Event Dashboard'. The main content area is divided into three columns. The left column has a clock icon and a 'SELECT A ROUND' dropdown menu showing 'Pinehurst Resort vs Tanglewood Park (Wed, January 29)'. The middle column has a person icon and a 'PAIRINGS & SCORING' section with links for 'Edit Match Play Pairings' and 'Edit Course & Tee Assignments'. The right column has a bar chart icon and a 'PROFILE & REPORTS' section with links for 'Round Profile' and 'Report Center'. At the bottom right, there is a 'System Status: No' indicator.



# Carolinan Golf Association 2021 Interclub

2. In the dashboard, select the league that does not have your pod listed.



[Carolinan Golf Association](#)

Events, Leagues & Trips

Last Visited Event: [2020 Interclub Captains Test : Region 1 Pod 1](#)

Master Portal: [Carolinan Golf Association Registration](#)

Search...

#### Filter Events

All

Name

Start Date

Golfers

[2020 Interclub Captains Test : Region 1 Pod 1](#)

Jan 23, 2020

35 confirmed


[2020 Interclub Captains Test](#)

[Carolinan Golf Association Registration](#)






# Carolinan Golf Association 2021 Interclub


3. In the portal, select the “Team Matches” dropdown then select the standings.



## Carolinan Golf Association

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 Team Matches 



2020 Interclub  
Captains Test

[Schedule](#)  
**Standings**  
[Edit Pairings](#)  
[Enter Results](#)

<b>JAN 24</b>	Salem Glen ● Pairings Entered	vs.	Team Not Present
<b>JAN 25</b>	Pinehurst Resort ● Not Started	vs.	Team Not Present
<b>JAN 25</b>	Tanglewood Park ● Not Started	vs.	Salem Glen
<b>JAN 26</b>	Salem Glen ● Not Started	vs.	Pinehurst Resort