

TPP ADMINISTRATIVE PROCEDURES



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Captains will use TPP (Tournament Pairing Program) to:

- Set Team Rosters
 - Set Home Tees
 - 3. Prepare Match Rosters
 - Submit Match Results with (Players ESC) scores



TO GET STARTED

Login to <u>Captains Management Sight (TPP)</u> using the following link:

 $\frac{https://www.ghintpp.com/carolinasgolf/TPPTeamClubPlay/logon.aspx?ReturnUrl= \\ \underline{\%2fcarolinasgolf\%2fTPPTeamClubPlay\%2fLeagueSelect.aspx}$

- NOTE: This link is also listed on the Interclub web site
- <u>User ID</u> and <u>Password</u> pre-assigned:
 - call Rusty (910-687-6865), or Tom (336-575-0447) or
 - email: <u>rusty.harder@carolinasgolf.org</u>, or <u>tthorpe@carolinasgolf.org</u>.
- Follow instructions listed in the ADMINISTRATIVE PROCEDURES document.



1. Once you login, click on the **Select League** icon, the Carolinas Interclub Championship will be the only one available.



2. Under the **Teams** tab in the top left, select **Set Team Roster**.

Team Roster Setup

Please select players from your club to fill out your roster.

	•						
GHIN No.	Name 🐣	<u>Email</u>	<u>Phone</u>	Work Phone	Cell Phone		
0784323	Abrams, Mr. Scott	abramssct@comcast.net				Edit	Delete
2592729	Cox, Jason	jason.cox@carolinasgolf.org				Edit	Delete
3054427	Devane, Daniel	stevedevane@gmail.com				Edit	Delete
0716577	D'Ostroph, Bryan	rdostroph@charter.net				Edit	Delete
3137194	Duke, Gregg	gregg71010@yahoo.com				Edit	Delete
1717740	Gerbereux, Scott	scott.gerbereux@carolinasgolf.org				Edit	Delete
6273460	Harder, Rusty	rustyharder@gmail.com				Edit	Delete
0865423	Hardisty, Mr. Douglas	dhardisty@usdigitalsolutions.com				Edit	Delete
3037559	Kelly, Chris					Edit	Delete
0784601	Palmer, Michael	michael.palmer78@yahoo.com				Edit	Delete
2563020	Priest, Andy	andy.priest@carolinasgolf.org				Edit	Delete
3089800	Stockwell, Joshua	jmoney416@gmail.com				Edit	Delete
0729844	Wilson, Michael	pinehurstcaddie1@yahoo.com				Edit	Delete

Add to Team Roster via Search

Add to Team Roster via Club Roster



3. Select **Add to Team Roster via Club Roster** to bring up your club's entire handicap roster.

	Name	GHIN No.	City, State	H.I.	Low H.I.	
	Abrams, Mr. Scott	0784323	Foxfire Village, NC	2.4	2.0	
	Ashley, Rae	3036228	Hope Mills, NC	NH	NH	
V	Cox, Jason	2592729	West End, NC	+0.9	+3.1	
	Devane, Daniel	3054427	Lillington, NC	9.9	9.9	
	D'Ostroph, Amanda	2738498	Whispering Pines, NC	0.9	8.0	
	D'Ostroph, Bryan	0716577	Whispering Pines, NC	5.6	5.6	
	Duke, Gregg	3137194	Pinehurst, NC	5.9	4.6	
√	Gerbereux, Scott	1717740	Pinehurst, NC	8.5	7.9	
V	Harder, Rusty	6273460	Southern Pines, NC	11.6	11.0	
V	Hardisty, Mr. Douglas	0865423	Pinehurst, NC	13.3	13.0	
	Kelly, Chris	3037559		NH	NH	
	Palmer, Michael	0784601	Pinehurst, NC	19.2	19.2	l
V	Priest, Andy	2563020	Pinehurst, NC	6.6	6.4	
	Stockwell, Joshua	3089800	Aberdeen, NC	+2.2	+2.4	

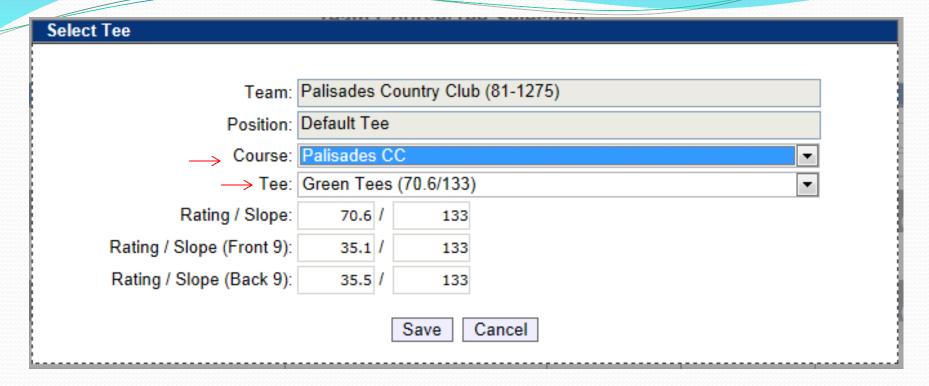
- 4. Select all players that you wish to participate during the season. Players are listed in alphabetical order.
- 5. You can choose all eligible players on your club's roster (recommend minimum of 20).
- 6. You can add players from this list throughout the season; you do not need to put all players on your team immediately.
- 7. Remember, their low index must be no more than 18.4 for Regular Interclub only.
- 8. Click Add to add players to team roster.



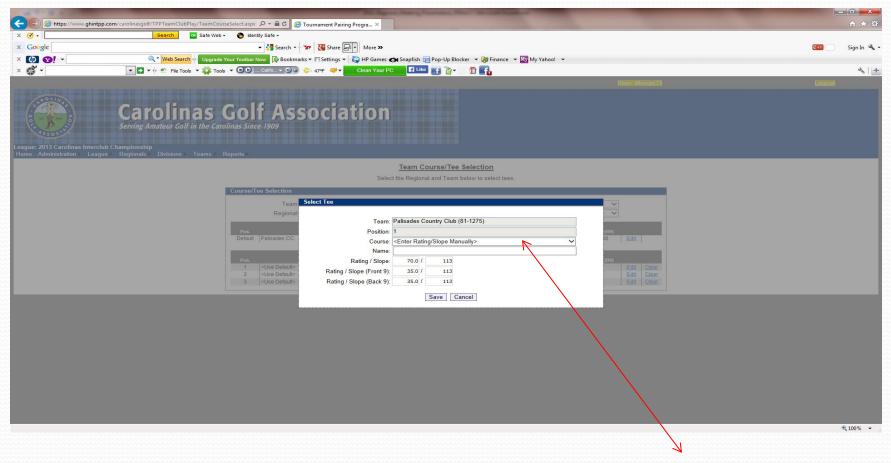
1. Under the **Teams** tab, select **Set Team Home Tees**



2. To set default tee for all matches, click **Edit** under the header "Select the tee below to be used as the default tee for all matches".



3. Select the **Course** name and then select the **Tee** to be played for all matches. Click **SAVE** once correct tee is selected. As per interclub rules, each player will play from this tee in all matches.



- 4. If you are using a combination tee that is not listed, you can manually enter the course rating and slope to better reflect the appropriate tee.
- When you are finished, "<u>Use default tee</u>" should be selected for each position.
 Any tees that are not set will be set to the default tee.

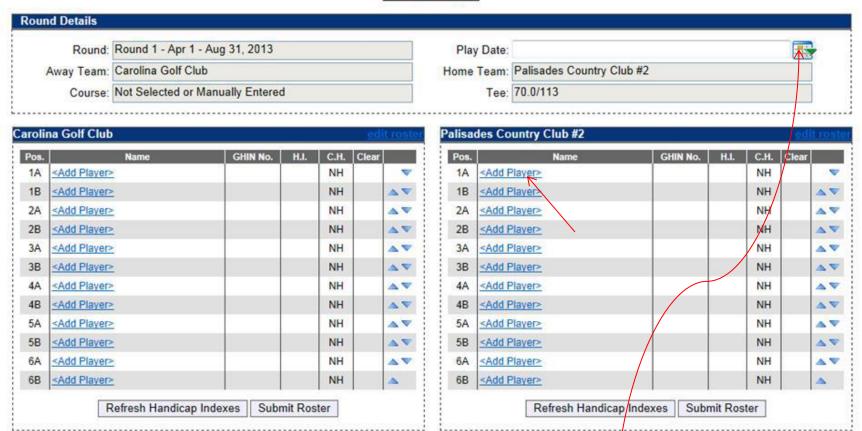


1. Under the **Teams** tab, select **Weekly Management**.



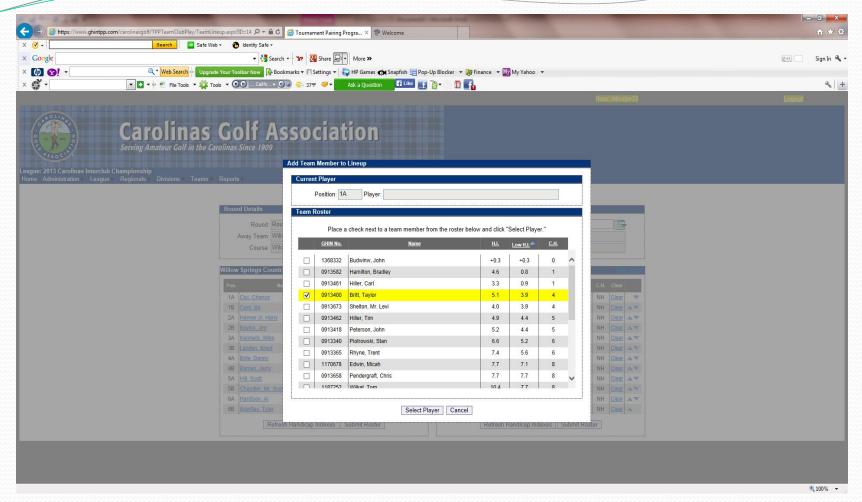
- 2. The **Team Management** menu shows your regular season schedule, from here you can select your match lineup, and input scores for matches.
- 3. To select players for a match, click on **Show Lineup**.

Weekly Lineup

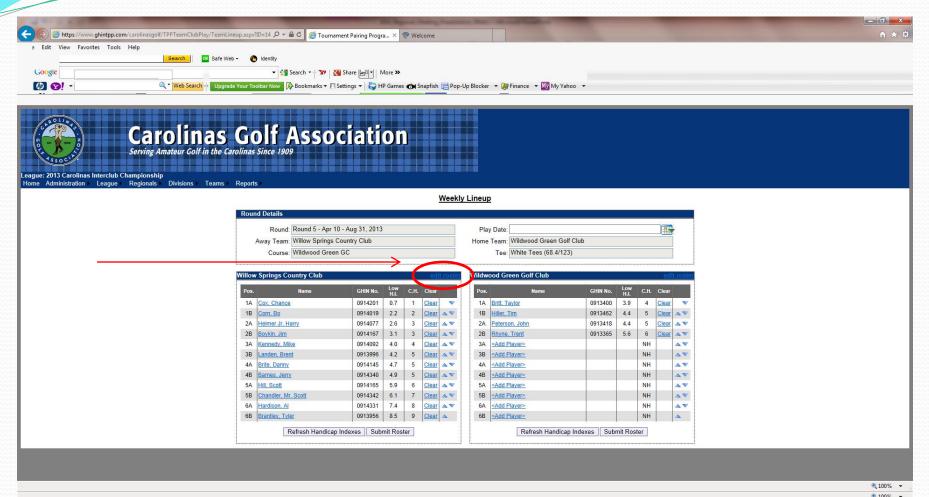


4. Click on Add Player to select a player from your team roster.

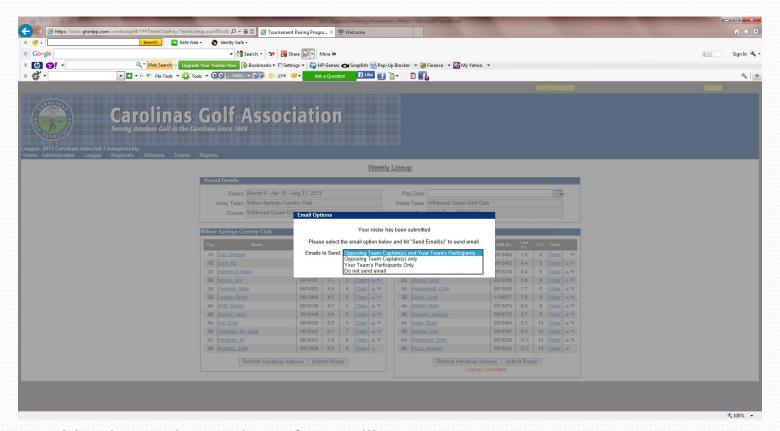
YOU MUST enter the date of each match



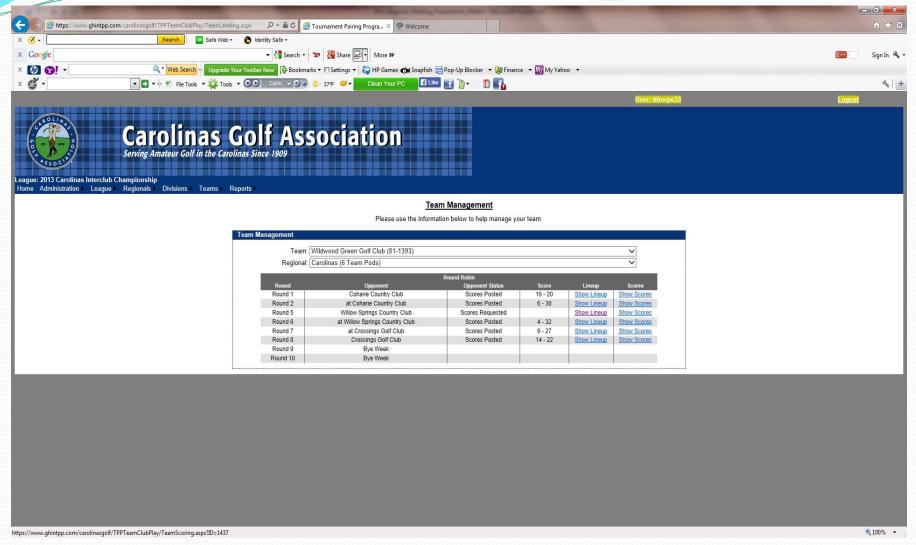
- 5. Select whichever player you want
- 6. Players can be sorted alphabetically, by handicap index, course handicap, or GHIN number by clicking on the category header.
- 7. Players must be selected **one at a time**.



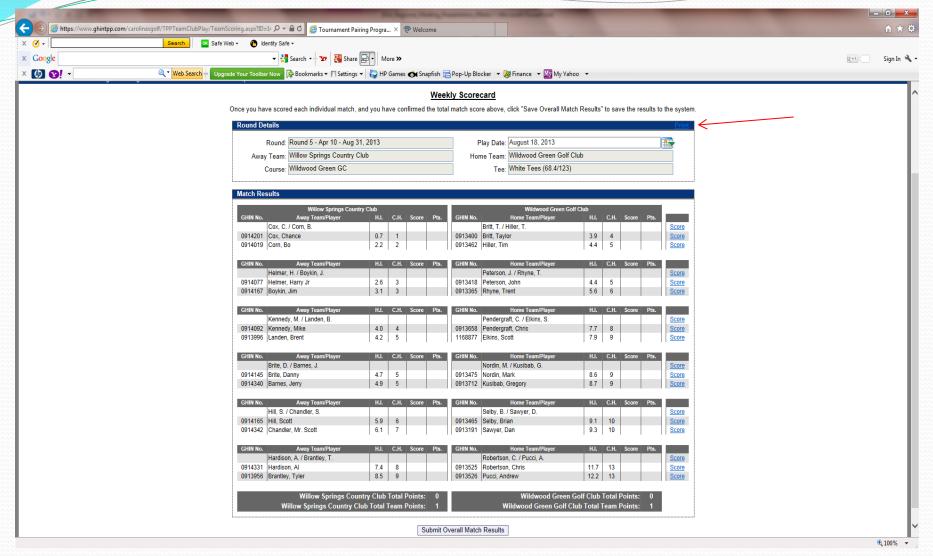
- 8. Players need to be listed in handicap order, use the arrows on the right of the screen to put them in the correct order.
- 9. The Player in position 1A will play four-ball with the player in position 1B and so forth.
- 10. Make sure to click **Submit Roster** when you finish.



- 11. You have the option of e-mailing your roster to:
 - a) The opposing team captain(s)
 - b) The opposing team captain(s) and your players
 - c) Your players only
 - d) Don't send any e-mail



12. When all players have been entered click <u>Teams</u> tab. Select <u>Weekly Management</u>, then select <u>Show Scores</u>. This will bring up your <u>Weekly Scorecard</u>.



13. To print off your match worksheet click on **Print** on the top right side of the screen.

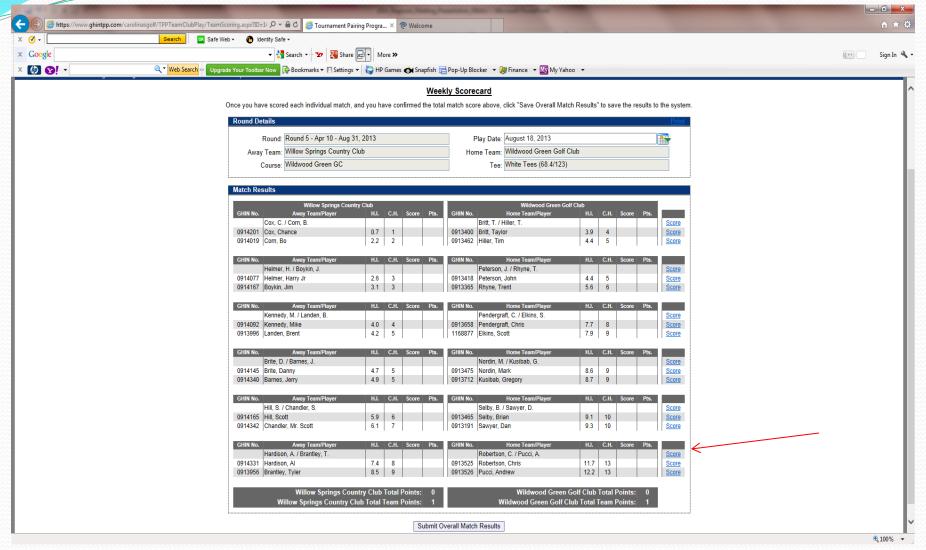
HOW TO SUBMIT MATCH RESULTS with PLAYER SCORES



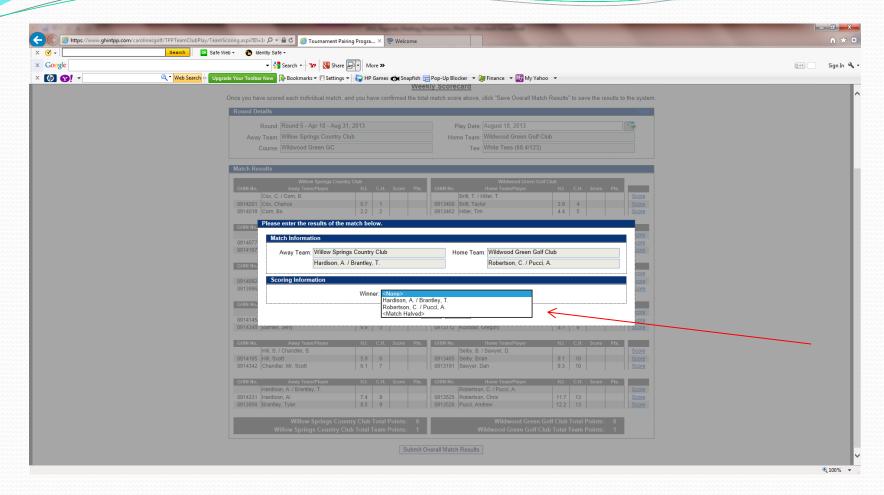
1. Under the **Teams** tab, select **Weekly Management**.



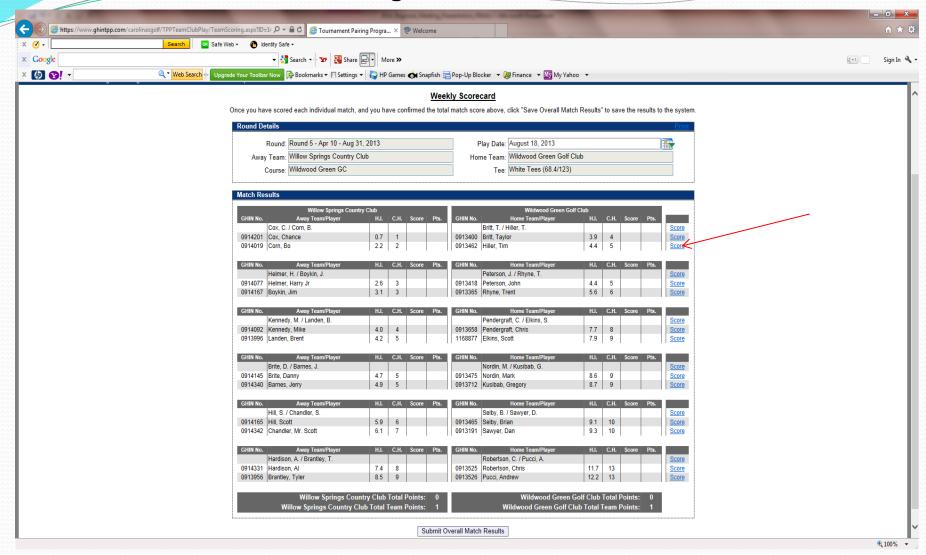
2. Select **Show Scores** for the appropriate match when you are ready to input match scores.



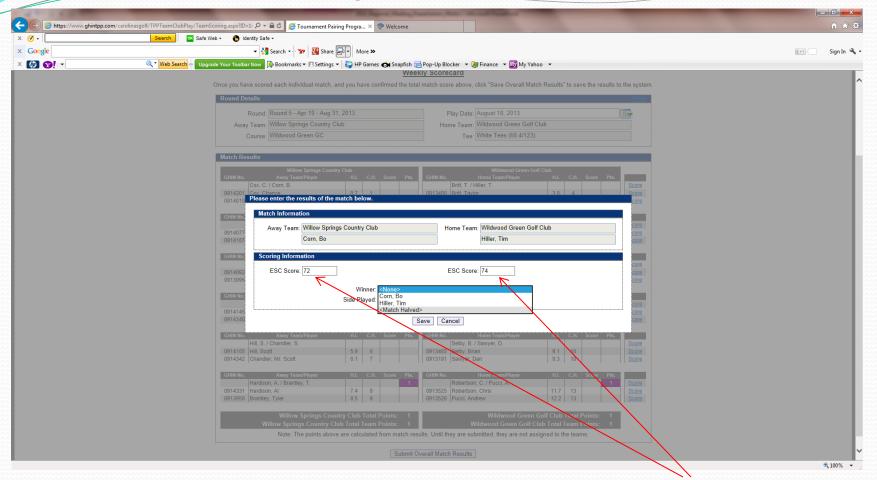
3. To input results, click on **Score** for each match on the right side of the screen.



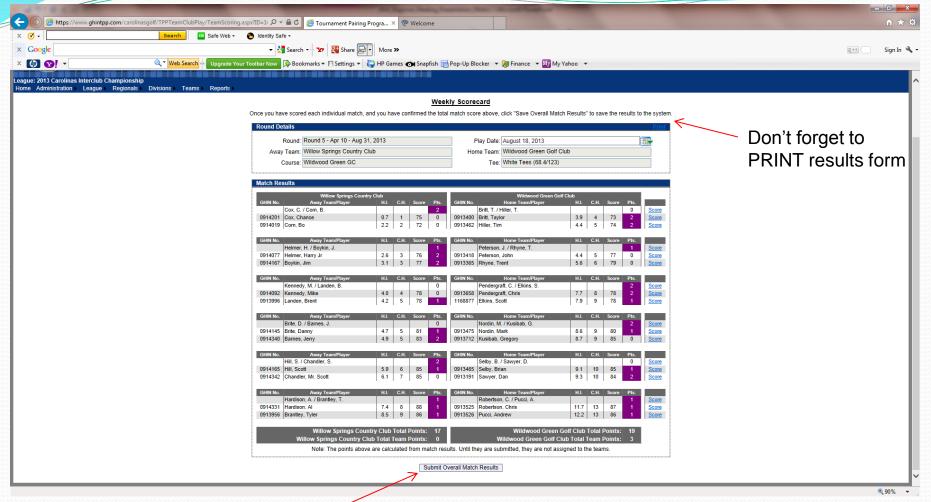
4. For the four-ball match select the winning team or **<Match Halved>** if it ended in a tie, and hit **Save**.



4. To input Individual results, click on **Score** for each player on the right side of the screen.



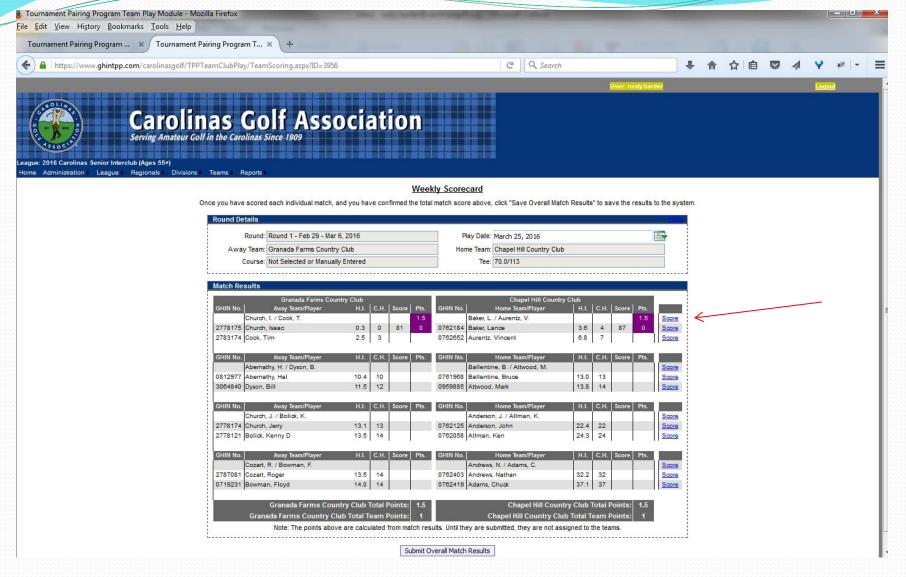
- 5. For the individual matches, you have to enter each players' **ESC score** and who won the match or if it was halved.
- 6. You can also specify if the match was played over 18 holes or just 9 holes. If it was only 9 holes, you would input the 9 hole score.



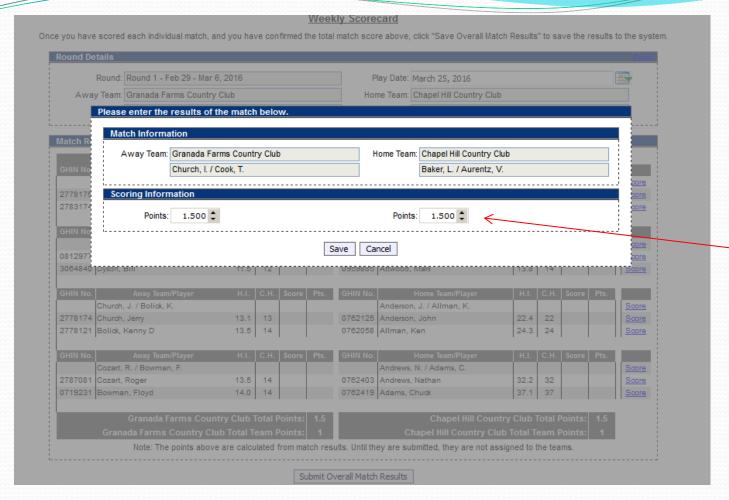
- 7. When all match results are filled out, match and overall points will be calculated for you.
- 8. Make sure to hit **Submit Overall Match Results** at the bottom of the screen.



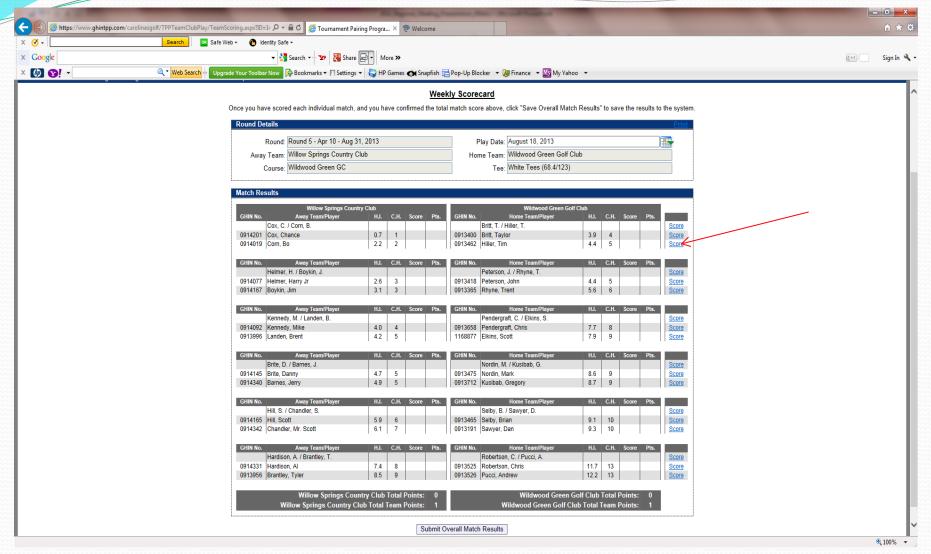
2. Select **Show Scores** for the appropriate match when you are ready to input match scores.



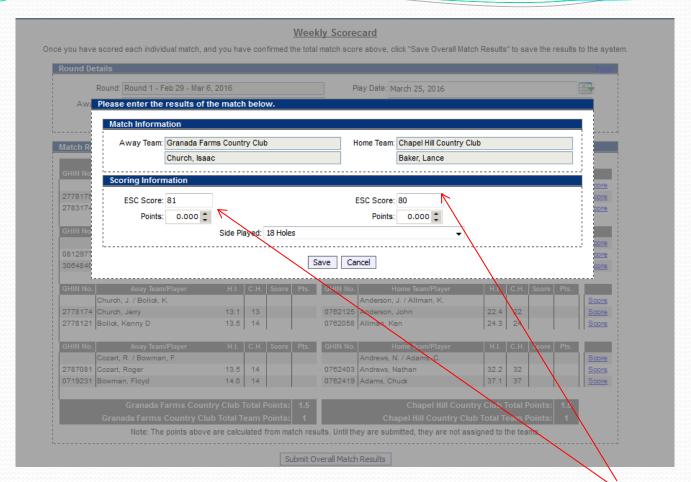
3. To input results, click on **Score** for each match on the right side of the screen.



4. For the match Assign the points per team (3-0, 2.5-.5, 2-1, 1.5-1.5), and hit **Save**. (Note: for half points, you must type in points. For whole points, you can use "ticker".) The match results are now scored.



 To input Individual results, click on <u>Score</u> for each player on the right side of the screen. (This will only enter player's scores, not match points.)



- 5. For the individual matches, you have to enter each players' **ESC score**. Do not enter any points on this screen. Click Save.
- 6. You can also specify if the match was played over 18 holes or just 9 holes. If it was only 9 holes, you would input the 9 hole score.

Weekly Scorecard Once you have scored each individual match, and you have confirmed the total match score above, click "Save Overall Match Results" to save the results to the system.

Round De	etails												Pr
	Round: Round 1 - Feb 29 - Mar 6	6, 2016				Р	lay Date:	March 25, 2016					
Awa	y Team: Granada Farms Country	Club				Hor	ne Team:	Chapel Hill Country Club					
								70.0/113					
	Course: Not Selected or Manually	/ Entered					iee.	70.0/113					
Match Re	sults												
	Granada Farms Coun	itry Club						Chapel Hill Country	Club				
GHIN No.	Away Team/Player	H.I.	C.H.	Score	Pts.	GHIN No.		Home Team/Player	H.I.	C.H.	Score	Pts.	
	Church, I. / Cook, T.				1.5		Baker, L.	/ Aurentz, V.				1.5	Sco
2778175	Church, Isaac	0.3	0	81	0	0762184	Baker, La	ance	3.6	4	80	0	<u>Sco</u>
2783174	Cook, Tim	2.5	3	77	0	0762652	Aurentz,	Vincent	6.8	7	79	0	S∞
GHIN No.	Away Team/Player	H.I.	C.H.	Score	Pts.	GHIN No.		Home Team/Player	H.I.	C.H.	Score	Pts.	
	Abernathy, H. / Dyson, B.				1		Ballentir	ne, B. / Attwood, M.				2	Sα
0812977	Abernathy, Hal	10.4	10	78	0	0761968	Ballentir	ne, Bruce	13.0	13	78	0	Sco
3064840	Dyson, Bill	11.5	12	88	0	0959885	Attwood,	, Mark	13.8	14	88	0	<u>S</u>
GHIN No.	Away Team/Player	H.I.	C.H.	Score	Pts.	GHIN No.		Home Team/Player	H.I.	C.H.	Score	Pts.	
	Church, J. / Bolick, K.				2		Anderso	n, J. / Allman, K.				1	S∞
2778174	Church, Jerry	13.1	13	76	0	0762125	Anderso	n, John	22.4	22	75	0	Sco
2778121	Bolick, Kenny D	13.5	14	78	0	0762058	Allman,	Ken	24.3	24	79	0	<u>S</u>
GHIN No.	Away Team/Player	H.I.	C.H.	Score	Pts.	GHIN No.		Home Team/Player	H.I.	C.H.	Score	Pts.	
	Cozart, R. / Bowman, F.				3		Andrews	, N. / Adams, C.				0	Sco
2787081	Cozart, Roger	13.5	14	99	0	0762403	Andrews	, Nathan	32.2	32	97	0	Soo
0719231	Bowman, Floyd	14.0	14	94	0	0762419	Adams, (Chuck	37.1	37	110	0	Scor
	Granada Farms Coun	try Clu <u>b</u> 1	Total F	oints:	7.5			Chapel Hill Count	try Clu <u>b</u>	Total F	Points:	4.5	1
	Granada Farms Country Clu	ub Total To	eam F	oints:	3		С	hapel Hill Country Clu	b Total T	eam I	Points:	0	
	•				tch res	ults Until th		bmitted, they are not ass					1

Don't forget to PRINT results form

7. When all match results are filled out, match and overall points will be calculated for you.

Submit Overall Match Results

8. Make sure to hit **Submit Overall Match Results** at the bottom of the screen.

WEB LAYOUT will Look Something Like This - LEAGUE PLAY

Regional: Carolinas (4 Team Pods)

Δ

Cabarrus Country Club
Carolina Golf Club
River Run Golf & Country Club #1
Providence Country Club

C

Pine Island Country Club Verdict Ridge Golf & C.C. Lincoln Country Club

Northstone Country Club

E

Club at Longview
Gaston Country Club

River Run Golf & Country Club #2

TPC at Piper Glen

J

Chapel Hill Country Club
Hope Valley Country Club
Mill Creek Golf Club (Mebane)

Umstead Pines Golf & C.C.

В

Cedarwood Country Club Rolling Hills Country Club Raintree Country Club #2 River Hills Country Club

D

Fort Mill Golf Club

Larkhaven Golf Club

Olde Sycamore Golf Club

Creek Golf Association

Palisades Country Club
Raintree Country Club #1
Tega Cay Golf & CC
Firethorne Country Club

Regional: Carolinas (4 Team Pods)

м

Anderson Creek Golf Club
Pine Hollow Golf Club
Stoney Creek Golf Club
River Ridge Golf Club

Regional: Carolinas (6 Team Pods)

H1-H2

Pine Brook Country Club
Salem Glen Country Club
Tanglewood Park Golf Club
Oakwoods Country Club
Lenoir Golf Club
Forest Oaks Country Club

L1-L2
Crossings Golf Club
Wildwood Green Golf Club
Willow Springs Country Club
Riverwood Golf Club
Coharie Country Club
King's Grant Country Club

A - Carolinas (4 Team Pods)

View All Teams View Region

A	1	2	3	4	5	6	Total	Win	Loss	Tie	Win Pct.	Overall Points
River Run Golf & Country Club #1	19	22	18	25	21	16	121	4	1	1	0.750	13
Providence Country Club	12	24	21	18	15	20	110	3	2	1	0.583	10
Cabarrus Country Club	24	12	18	11	16	23	104	2	3	1	0.417	7
Carolina Golf Club	17	14	15	18	20	13	97	1	4	1	0.250	4

Results				
	Round	i 1 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
12	Providence Country Club	Cabarrus Country Club	24	5/18/2013
19	River Run Golf & Country Club #1	Carolina Golf Club	17	7/13/2013
	Round	i 2 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
12	Cabarrus Country Club	Providence Country Club	24	7/20/2013
14	Carolina Golf Club	River Run Golf & Country Club #1	22	8/10/2013
	Round	i 3 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
21	Providence Country Club	Carolina Golf Club	15	8/24/2013
18	River Run Golf & Country Club #1	Cabarrus Country Club	18	4/27/2013
	Round	1 4 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
18	Carolina Golf Club	Providence Country Club	18	6/29/2013
11	Cabarrus Country Club	River Run Golf & Country Club #1	25	8/4/2013
	Round	i 5 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
15	Providence Country Club	River Run Golf & Country Club #1	21	8/17/2013
16	Cabarrus Country Club	Carolina Golf Club	20	8/3/2013
	Round	1 6 - Apr 1 - Aug 31, 2013		
Pts.	Away Team	Home Team	Pts.	Play Date
16	River Run Golf & Country Club #1	Providence Country Club	20	6/15/2013
13	Carolina Golf Club	Cabarrus Country Club	23	6/2/2013



Any Questions?