

# HOW TO SET YOUR MATCH ROSTER



1. Under the **Teams** tab, select **Weekly Management**.

## Team Management

Team: Palisades Country Club (81-1275)

Regional: Southwest

Round Robin					
Round	Opponent	Opponent Status	Score	Lineup	Scores
Round 1	Providence Country Club	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>
Round 2	at Providence Country Club	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>
Round 3	Carolina Golf Club	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>
Round 4	at Carolina Golf Club	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>
Round 5	at Palisades Country Club #2	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>
Round 6	Palisades Country Club #2	Players Requested		<a href="#">Show Lineup</a>	<a href="#">Show Scores</a>

- The **Team Management** menu shows your regular season schedule, from here you can select your match lineup, and input scores for matches.
- To select players for a match, click on **Show Lineup**.

## Weekly Lineup

### Round Details

Round: Round 1 - Apr 1 - Aug 31, 2013  
Away Team: Carolina Golf Club  
Course: Not Selected or Manually Entered

Play Date:   
Home Team: Palisades Country Club #2  
Tee: 70.0/113

### Carolina Golf Club

[edit roster](#)

Pos.	Name	GHIN No.	H.I.	C.H.	Clear	
1A	<a href="#">&lt;Add Player&gt;</a>			NH		▼
1B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
2A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
2B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
3A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
3B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
4A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
4B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
5A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
5B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
6A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
6B	<a href="#">&lt;Add Player&gt;</a>			NH		▲

### Palisades Country Club #2

[edit roster](#)

Pos.	Name	GHIN No.	H.I.	C.H.	Clear	
1	<a href="#">&lt;Add Player&gt;</a>			NH		▼
1B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
2A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
2B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
3A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
3B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
4A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
4B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
5A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
5B	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
6A	<a href="#">&lt;Add Player&gt;</a>			NH		▲▼
6B	<a href="#">&lt;Add Player&gt;</a>			NH		▲

- Click on **Add Player** to select a player from your roster to play in the match.

**Add Team Member to Lineup**

**Current Player**

Position:  Player:

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**Team Roster**

Place a check next to a team member from the roster below and click "Select Player."

	GHIN No.	Name	H.I. ▲	Low H.I.	C.H.
<input type="checkbox"/>	7637326	Litwak, Brent	4.0	4.0	5
<input type="checkbox"/>	0397556	Grzymala, Bob	4.3	3.8	5
<input type="checkbox"/>	7637319	Knoke, Bob	5.2	4.7	6
<input checked="" type="checkbox"/>	8481980	Sullivan, Gene	6.5	6.3	8
<input type="checkbox"/>	3732668	Sechrist, Tom	7.9	6.3	8
<input type="checkbox"/>	3894761	Nymberg, Ove	8.0	6.8	8
<input type="checkbox"/>	4813248	Bedford, Bruce	9.7	9.7	12
<input type="checkbox"/>	3011920	Tousignant, Normand	9.8	9.8	12
<input type="checkbox"/>	6830094	Labella, Vince	10.3	9.8	12
<input type="checkbox"/>	7835181	Giraldi, Pete	14.7	12.9	15
<input type="checkbox"/>	7421477	Richards, Henry	14.7	12.8	15
<input type="checkbox"/>	6066973	Osborne, Peter	15.3	15.3	18

5. Select whichever player you want
6. Players can be sorted alphabetically, by handicap index, course handicap, or GHIN number by clicking on the category header.
7. Players must be selected one at a time.

## Weekly Lineup

Round Details	
Round: <input type="text" value="Round 1 - January 2 - 4, 2013"/>	Play Date: <input style="float: right; text-align: right; border-bottom: none; border-right: none; border-left: none; border-top: none; width: 100px; height: 20px;" type="text" value="January 3, 2013"/>
Away Team: <input type="text" value="Innisbrook Resort MGA"/>	Home Team: <input type="text" value="Cheval G&amp;CC"/>
Course: <input type="text" value="Cheval Golf &amp; Country Club"/>	Tee: <input type="text" value="Blue (71.7/135)"/>

Innisbrook Resort MGA				
Pos.	Name	GHIN No.	Low H.I.	C.H.
1A				NH
1B				NH
2A				NH
2B				NH
3A				NH
3B				NH
4A				NH
4B				NH

Cheval G&CC						edit roster
Pos.	Name	GHIN No.	Low H.I.	C.H.	Clear	
1A	<a href="#">Grzymala, Bob</a>	0397556	3.8	5	<a href="#">Clear</a>	▼
1B	<a href="#">Litwak, Brent</a>	7637326	4.0	5	<a href="#">Clear</a>	▲▼
2A	<a href="#">Sullivan, Gene</a>	8481980	6.3	8	<a href="#">Clear</a>	▲▼
2B	<a href="#">Sechrist, Tom</a>	3732668	6.3	8	<a href="#">Clear</a>	▲▼
3A	<a href="#">NyMBERG, Ove</a>	3894761	6.8	8	<a href="#">Clear</a>	▲▼
3B	<a href="#">Tousignant, Normand</a>	3011920	9.8	12	<a href="#">Clear</a>	▲▼
4A	<a href="#">Giraldi, Pete</a>	7835181	12.9	14	<a href="#">Clear</a>	▲▼
4B	<a href="#">Fisher, Dave</a>	5875837	15.3	17	<a href="#">Clear</a>	▲

8. Players need to be listed in handicap order, use the arrows on the right of the screen to put them in the correct order.
9. **The Player in position 1A will play four-ball with the player in position 1B and so forth.**
10. Make sure to click Submit Roster when you finish.

GHIN No.	LOW H.I.	C.H.	Pos.	Name	GHIN
					3975
					6373
					4819
					7326
					8947
					0119
					8351
					8758

### Email Options

Your roster has been submitted

Please select the email option below and hit "Send Email(s)" to send email.

Emails to Send:

- Opposing Team Captain(s) and Your Team's Participants
- Opposing Team Captain(s) only
- Your Team's Participants Only
- Do not send email

11. You have the option of e-mailing your roster to:
- The opposing team captain(s)
  - The opposing team captain(s) and your players
  - Your players only
  - Don't send any e-mail

## Weekly Scorecard

Once you have scored each individual match, and you have confirmed the total match score above, click "Save Overall Match Results" to save the results to the system.

Round Details				<a href="#">Print</a>
Round:	Round 1 - January 2 - 4, 2013	Play Date:	January 3, 2013	
Away Team:	Innisbrook Resort MGA	Home Team:	Cheval G&CC	
Course:	Cheval Golf & Country Club	Tee:	Blue (71.7/135)	

Match Results												
Innisbrook Resort MGA						Cheval G&CC						
GHIN No.	Away Team/Player	H.I.	C.H.	Score	Pts.	GHIN No.	Home Team/Player	H.I.	C.H.	Score	Pts.	
	Roberts, N. / McWhirter, T.						Grzymala, B. / Litwak, B.					<a href="#">Score</a>
2270148	Roberts, Neill	0.7	1			0397556	Grzymala, Bob	3.8	5			<a href="#">Score</a>
3715085	McWhirter, Todd	2.5	3			7637326	Litwak, Brent	4.0	5			<a href="#">Score</a>
	Agostinelli, P. / Radford, D.						Knoke, B. / Nymberg, O.					<a href="#">Score</a>
0096959	Agostinelli, Peter	5.3	6			7637319	Knoke, Bob	4.7	6			<a href="#">Score</a>
2993097	Radford, Mr. David	8.7	10			3894761	Nymberg, Ove	6.8	8			<a href="#">Score</a>
	Pollock, M. / Berger, E.						Labella, V. / Richards, H.					<a href="#">Score</a>
4715112	Pollock, Milt	9.7	11			6830094	Labella, Vince	9.8	11			<a href="#">Score</a>
5084116	Berger, Eli	12.5	14			7421477	Richards, Henry	12.8	14			<a href="#">Score</a>
	Offerman, J. / Perenich, M.						Giraldi, P. / Osborne, P.					<a href="#">Score</a>
6236602	Offerman, Joe	14.9	17	78		7835181	Giraldi, Pete	12.9	14	86		<a href="#">Score</a>
8486398	Perenich, Mark	15.9	18			6066973	Osborne, Peter	15.3	17			<a href="#">Score</a>
Innisbrook Resort MGA Total Points:					0	Cheval G&CC Total Points:					0	
Innisbrook Resort MGA Total Team Points:					1	Cheval G&CC Total Team Points:					1	

[Submit Overall Match Results](#)

12. When all players have been entered click **Teams** tab, select **Weekly Management**, then select **Show Scores**. This will bring up your **Weekly Scorecard**.

13. To print off your match worksheet click on **Print** on the top right side of the screen.